

## Terms and Conditions

Check in beginning at 03:00 PM. The check out time is at 11:00 AM. Early check in or late check out can only be granted if available and with extra cost.

### **Cancellation policy**

Calculation basis is the gross price of the booking.

#### **Cancellation of single room bookings:**

Each reservation (except group reservations) is subject to the following cancellation policy: Cancellations are fully refundable by 06:00 PM the day before check in. Bookings cancelled after 06:00 PM the day before check in are subject to a fee of 90% of the full price of the room. There is no refund for no-show or early check outs.

Changes or cancellations can only be accepted in written form. Exceptions: Hotdeal rates are non-refundable and not changeable.

#### **Cancellation for group bookings from 3-9 rooms:**

Reservations are obliging. Cancellations are possible and are settled according to the cancellation period. Cancellation fee is calculated as followed:

Cancellations are fully refundable up to 2 weeks before check in. 2 rooms can be cancelled up to 3 days before check in. Cancellation after this deadline will be charged with 90% cancellation fee. There is no refund for no-show or early checkouts. Changes or cancellations can only be accepted in written form. Exceptions: Hotdeal rates are non-refundable and not changeable.

**Cancellation for group bookings 10 rooms and more:**

Reservations are obliging. Cancellations are possible and are settled according to the cancellation period. Cancellation fee is calculated as followed:

10% of the booked rooms can be cancelled up to 3 days before check in.

Up to 61 days before check in a cancellation fee of 100,00 EURO will be charged

60 to 31 days until the arrival date	40 %
30 to 16 days until the arrival date	60 %
15 to 3 days until the arrival date	80 %
After that	90 %

There is no refund for no-show or early checkouts. Changes or cancellations can only be accepted in written form. Exceptions: Hotdeal rates are non-refundable and not changeable.

The cancellation is valid from the moment the resignation arrives the hotel.

**Cancellation for group bookings from 3-9 rooms during trade fair:**

Reservations are obliging. Cancellations are possible and are settled according to the cancellation period. Cancellation fee is calculated as followed:

Cancellations are fully refundable up to 60 days before check in. 1 room can be cancelled up to 1 week before check in and 1 room up to 2 days before check-in. Cancellation after this deadline will be charged with 90% cancellation fee. There is no refund for no-show or early checkouts. Changes or cancellations can only be accepted in written form. Exceptions: Hotdeal rates are non-refundable and not changeable.

### **Cancellation for group bookings 10 rooms and more during trade fair:**

Reservations are obliging. Cancellations are possible and are settled according to the cancellation period. Cancellation fee is calculated as followed:

10% of the booked rooms can be cancelled up to 60 days before check in.

Up to 61 days before check in a cancellation fee of 100,00 EURO will be charged

60 to 31 days until the arrival date	40 %
30 to 16 days until the arrival date	60 %
15 to 3 days until the arrival date	80 %
After that	90 %

There is no refund for no-show or early checkouts. Changes or cancellations can only be accepted in written form. Exceptions: Hotdeal rates are non-refundable and not changeable.

The cancellation is valid from the moment the resignation arrives the hotel.

List of attendees, for a group of more than 3 rooms, are required 1 week before check in, to guarantee smooth check in.

Individually agreed terms and conditions are not subject to the general terms and conditions listed here.

### **Terms of payment**

- 1.) The bill is immediately to pay. In case of any extra agreement the bill has to be paid within 14 days after receiving the invoice.
- 2.) The hotel can request advanced payment

**Place of performance and court of jurisdiction is Kirchheim/Teck**